



## Professional Development Consortium

### PDC Committee – Technology Committee

**Timeframe/Term of Office:** 1 year

**Meeting Occurrence/Frequency:** Bi-monthly and additionally as needed

**Typical number of members:** 1-2 Board members; 1-3 at-large members

**Qualifications:**

- PDC member in good standing.
- Interest in using technology to further the mission and goals of the PDC.
- Ability to assess needs, develop specs for, and work with programmer to implement new or improved web-based resources for PDC members.
- Ability to own and follow through on project tasks; strong attention to detail.
- Good judgment; collaborative; easy to work with.

**Tasks/Duties:** In coordination with PDC Staff (and with other PDC committees, when needed),

- 1) Assess needs to develop new web/technology-related resources – or improve existing ones – that further the mission and goals of the PDC.
- 2) Develop specs for such resources.
- 3) Work with PDC staff and partners to complete and implement such resources.